



院校編號：632  
課程編號：21K04121-0

**The Institute of Crisis & Risk Management**  
**Professional Certificate in Certified Risk Planner**  
**Enrolment Form**

I wish to enrol in:

**Professional Certificate in Certified Risk Planner (Course No.: CRP-\_\_\_\_\_ ) Evening Class**  
**(Every Monday / Tuesday / Wednesday / Thursday / Friday / Saturday) to be confirmed.**

Date: \_\_\_\_\_ Time: 19:00 - 22:00

Venue: at the designated training centre (subject to confirmation) Course Fee: HK\$9,800.00

Enrolment Deadline: \_\_\_\_\_ Enquiry: (852) 3521-0798 Reservation: Fax (852) 36905302

**Personal Details**

Name (English): (Mr./Mrs/Ms/Dr.) \_\_\_\_\_ (Chinese) \_\_\_\_\_

Correspondence Address:  Home  Business (please tick as appropriate) \_\_\_\_\_

Contact Tel. No.: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Contact Fax No.: \_\_\_\_\_ Where did you hear from our CRP Course?: \_\_\_\_\_

**Business Details**

Organization: \_\_\_\_\_

Position: \_\_\_\_\_

**Education/Professional Memberships**

Highest degree: \_\_\_\_\_ Years of Work Experience: \_\_\_\_\_

\*must submit copy of the highest academic results for verification \_\_\_\_\_

**Payment Method**

Enclosed is a crossed cheque of HK\$9,800.00 (Cheque No. \_\_\_\_\_) payable to "The Institute of Crisis & Risk Management".

I will apply for:  CEF fund (please tick as appropriate)

*I hereby to confirm all the above information filled in is correct:*

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Personal data is collected solely for the purpose of this programme and will not be released to third parties. You will however be included in our mailing list and you might receive correspondence from us for other relevant programmes. If you wish to be excluded from our database, please check this box*

Please send the cheque with this completed form to The Institute of Crisis & Risk Management, Unit 2002, 20/F, Tower A, New Trade Plaza, 6 On Ping Street, Shatin, N.T., Hong Kong. For reservation, please fax the completed form to (852) 3690 5302.

Applicants intending to apply for CEF (Continuing Education Fund) are advised to send in their enrolment, course fees, & copy of the highest academic results early, so that they can comply with the CEF application requirement.

**For official use only**

**Date enrolment received:**

**Cheque Bank/No.:**

**Receipt No.**

## **IMPORTANT NOTES**

1. Enrolment is valid only if the enrolment form is submitted together with the relevant course fee.
2. Course fee paid is not refundable unless you notify the Institute of Crisis & Risk Management (ICRM) in writing of your withdrawal **at least 5 working days** before the course commences. A handling charge of HK\$500 will be levied.
3. ICRM will confirm with course applicants that their enrolment is accepted and the course schedule at least 3 working days before the course commences. If you do not receive a reply by that day please contact ICRM at 3521-0798.
4. ICRM reserves the right to change the course contents, venue, date or time as necessary.
5. Classes in the evening will be cancelled if typhoon signal No. 8 or above OR black rainstorm warning is still hoisted after (or is announced by the Hong Kong Observatory to be hoisted at/after) 4:00 p.m. Participants will be notified when the class will be made up as soon as possible.
6. If applicants want to apply for Continuous Education Fund (CEF), they are should submit their application to CEF Office before the course commencement. ICRM will not submit the application on their behalf.



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詳情及手續瀏覽：

[www.info.gov.hk/sfaa/cef/intro.htm](http://www.info.gov.hk/sfaa/cef/intro.htm)

**PLEASE RETAIN THIS PAGE FOR YOUR REFERENCE.**