



**The Institute of Crisis & Risk Management**  
**Professional Certificate in Certified Risk Planner**  
**Enrolment Form**

院校編號：632  
課程編號：21K04121-0

I wish to enrol in:

**Professional Certificate in Certified Risk Planner (Course No.: ICRM-CRP-21092009 Evening Class)**

Date: 21, 24, 28 September, 5, 8, 12, 15, 19, 22, 29 October, 2 & 5 November 2009 (Every Mon & Thur)  
Time: 19:00 - 22:00, (projects assessment), CRP professional designation examination: to be confirmed  
Venue: Yaumatei or Jordan Centre, Kowloon  
Course Fee: HK\$9,800.00 (by instalment) Enquiry: (852) 3521 0798 Reservation: Fax (852) 3690 5302

Personal Details

Name (English): (Mr./Mrs/Ms/Dr.) \_\_\_\_\_ (Chinese) \_\_\_\_\_

HKI/D No.: \_\_\_\_\_ ( ) \_\_\_\_\_

Correspondence Address:  Home  Business (please tick as appropriate) \_\_\_\_\_

Contact Tel. No.: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Contact Fax No.: \_\_\_\_\_ Where did you hear from our CRP Course? : \_\_\_\_\_

Business Details

Organization: \_\_\_\_\_

Position: \_\_\_\_\_

Education/Professional Memberships

Highest degree: \_\_\_\_\_ Years of Work Experience: \_\_\_\_\_

Payment Method

Enclosed is a crossed cheque of HK\$9,800.00 (Cheque No. \_\_\_\_\_) payable to "The Institute of Crisis & Risk Management".

I will apply for:  CEF fund (please tick as appropriate)

*I hereby to confirm all the above information filled in is correct:*

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Personal data is collected solely for the purpose of this programme and will not be released to third parties. You will however be included in our mailing list and you might receive correspondence from us for other relevant programmes. If you wish to be excluded from our database, please check this box .*

Please send the cheque with this completed form to The Institute of Crisis & Risk Management, Unit 2002, 20/F, Tower A, New Trade Plaza, 6 On Ping Street, Shatin, N.T., Hong Kong. OR deposit HK\$9,800.00 into ICRM's account no. **500-831235-838 at HSBC** and then fax the bank pay-in-slip together with your application form to ICRM at (852) 36905302. For reservation, please fax the completed form to (852) 3690 5302.

Applicants intending to apply for CEF (Continuing Education Fund) are advised to send in their enrolment & course fees early, so that they can comply with the CEF application requirement.

For official use only

Date enrolment received:

Cheque Bank/No.:

Receipt No.

## **IMPORTANT NOTES**

1. Enrolment is valid only if the enrolment form is submitted together with the relevant course fee.
2. Course fee paid is not refundable unless you notify the Institute of Crisis & Risk Management (ICRM) in writing of your withdrawal **at least 5 working days** before the course commences. A handling charge of HK\$500 will be levied.
3. ICRM will confirm with course applicants that their enrolment is accepted and the course schedule at least 3 working days before the course commences. If you do not receive a reply by that day please contact ICRM at 3521-0798.
4. ICRM reserves the right to change the course contents, venue, date or time as necessary.
5. Classes in the evening will be cancelled if typhoon signal No. 8 or above OR black rainstorm warning is still hoisted after (or is announced by the Hong Kong Observatory to be hoisted at/after) 4:00 p.m. Participants will be notified when the class will be made up as soon as possible.
6. If applicants want to apply for Continuous Education Fund (CEF), they are should submit their application to CEF Office before the course commencement. ICRM will not submit the application on their behalf.



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詳情及手續瀏覽：

[www.info.gov.hk/sfaa/cef/intro.htm](http://www.info.gov.hk/sfaa/cef/intro.htm)

**PLEASE RETAIN THIS PAGE FOR YOUR REFERENCE.**